






**Minutes of Bedok Safety Group Meeting Held on 05 April 06 at 3.00 p.m.
at Panasonic Refrigeration Devices Singapore**

<u>Name</u>	<u>Company</u>	<u>Telephone</u>	<u>Fax No</u>	<u>E-mail</u>
<u>Present</u>				
Kelvin Low (Chairman)	Agere	6840 2465	6840 2568	low@agere.com
Barry Ng (Vice Chairman)	ST Kinetics	6470 8031	6472 8776	ngbarry@stengg.com
Ooi Ee Lock (Treasurer)	Panasonic	6240 9308	6448 5022	ooiel@maris.panasonic.com.sg
Benson Ong	NMB	6240 5310	6444 6527	jsbong@minebea.com.sg
Ivy Ong	Infineon	6840 0300	6840 0291	Ivy.Ong@infineon.com
Khoo Kim Swee	Yokogawa	6249 3369	6249 3425	kimswee.khoo@sg.yokogawa.com
Tan Lian Tong	Brady Corp			
Sendil Adebban	AMD	6796 9157	6233 9080	adebban.sendil@amd.com
Yeo Lak Chye	Fujitec	6241 6222 x 354	6444 7626	yeole@fujitecsg.com
Venkatesh	AMD	6796 9156	6233 9080	poovanur.venkatesh@amd.com
Richard Poon	Celestica	6484 8523	64814355	pfpoon@celestica.com
<u>Absence with Apologies</u>				
Ong Wee Liang	Lucent	6240 8013	6240 8028	owl@lucent.com
Alex Pang SC	Chartered	6394 6162	6394 6517	pangsc@charteredsemi.com
Mervyn Yong/Ngiam KT	Hamilton	9816 8690	6249 6534	honyean.yong@hs.utc.com
Johnny Lai	Honeywell	6249 9139	6448 0273	Johnny.lai@honeywell.com

S/N	DESCRIPTION	ACTIONS
1.0	<u>CONFIRMATION OF MINUTES</u> The minutes of the last meeting was confirmed with no amendments.	Info
2.0	<u>MATTERS ARISING FROM THIS MEETING</u>	
2.1	<u>BSG Website</u> Alex will start updating information on BSG website with training and other relevant materials. Kelvin will send the user name and password to Venkatesh for updating relevant information into BSG website.	Alex Pang Kelvin

<p>2.2</p>	<p><u>Aug/Sep 2006 Seminar</u> Chairman is working on the possibility of holding the event at either Singapore Polytechnic/Temesak Polytechnic/SPRING Auditorium. Members proposed the following topics for the seminar:</p> <ul style="list-style-type: none"> - Risk Assessment - Accident Investigation - I Reporting <p>Barry to talk to external trainer on jointly organizing of Risk Assessment Training cum Workshop.</p>	<p>Info</p> <p>Barry</p>
<p>2.3</p>	<p><u>2006 National Workplace Safety and Health Week Workshop</u></p> <p><u>Programme</u></p>  <p>UpcomingEvents.pdf</p> <p><u>Duty Roster</u></p>  <p>May06 Roles.pdf</p> <p>Vice Chairman run thru the duty roster for May 06 workshop:</p> <p>Certificates of attendance shall be printed and issued to participants only after the completion of workshop based on attendance of participants.</p> <p>To send reminder emails to all BSG companies on nomination of participants.</p> <p>Members agreed that Ivy and Mervyn to be the MC for event.</p> <p>Wee Liang or Barry will provide computer Notebook for the seminar.</p> <p>Wee Liang to be in charge of photography.</p> <p>Sendil, Bensonn, Khoo and Yeo will be at registration counter.</p> <p>Low from MOM will be in charge of logistics such as projector, microphone etc.</p> <p>The table will be allocated for QSS to put pamphlets next to our registration counter.</p> <p>There will be Q & A immediately before the presentation of memento to speaker.</p> <p>This BSG workshop will be advertised in the newspaper.</p> <p>All BSG members to meet up @ 8.15 am on the day of workshop</p>	<p>Refer attached</p> <p>Refer attached</p> <p>Barry</p> <p>Khoo KS</p> <p>Ivy / Mervyn</p> <p>Ong WL / Barry</p> <p>Ong WL</p> <p>Info</p> <p>MOM</p> <p>Venkatesh</p> <p>Info</p> <p>Info</p> <p>All</p>

<p>3.0</p> <p>3.1</p> <p>3.2</p> <p>3.3</p>	<p><u>MATTERS ARISING FROM THIS MEETING</u></p> <p><u>Occupational Safety & Health Promotion Committee(OSHPC)</u></p> <p>Chairman informed that BSG has to function without an MOM advisor because of its constraint in manpower and resources. However, BSG can make use of OSHPC as a platform to bring up any issue / query/ request to MOM during its monthly meeting.</p> <p><u>QSS to sponsor door gift souvenir</u></p> <p>Chairman informed that QSS Safety Product (S) Pte Ltd is willing to sponsor \$1000 worth souvenirs for this year 2006. Members suggested various types of door gifts like T-shirt, towel, bag, pen, key chain, mug, etc. Vice-chairman confirmed that torchlight will be the door gift and QSS will bear the cost.</p> <p><u>Monthly BSG Meetings at Member Companies</u></p> <p>The following member companies had indicated the possibility of using their premises for holding monthly BSG meetings:</p> <ul style="list-style-type: none"> • Panasonic • Lucent • Chartered • Agere • ST Kinetics • Fujitec • QSS 	<p>Info</p> <p>Info</p> <p>Info</p>																								
<p>4.0</p>	<p><u>INFORMATION SHARING</u></p> <p>Members' feedback that ROHS workshop organized on March 24, 2006 was very useful and informative.</p>	<p>Info</p>																								
<p>5.0</p>	<p><u>BSG MEETING SCHEDULE PLAN FOR YEAR 2006</u></p> <table border="0"> <tr><td>5 January</td><td>INFINEON</td></tr> <tr><td>8 February</td><td>HONEYWELL</td></tr> <tr><td>3 March</td><td>PANASONIC</td></tr> <tr><td>5 April</td><td>AMD</td></tr> <tr><td>3 May</td><td>HAMILTON</td></tr> <tr><td>7 June</td><td>LUCENT</td></tr> <tr><td>5 July</td><td>CHARTERED</td></tr> <tr><td>2 August</td><td>YOKOGAWA</td></tr> <tr><td>6 September</td><td>NMB</td></tr> <tr><td>4 October</td><td>FUJITEC</td></tr> <tr><td>1 November</td><td>CELESTICA</td></tr> <tr><td>December</td><td>NO MEETING</td></tr> </table>	5 January	INFINEON	8 February	HONEYWELL	3 March	PANASONIC	5 April	AMD	3 May	HAMILTON	7 June	LUCENT	5 July	CHARTERED	2 August	YOKOGAWA	6 September	NMB	4 October	FUJITEC	1 November	CELESTICA	December	NO MEETING	<p>Completed</p> <p>Completed</p> <p>Completed</p> <p>Completed</p>
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<p>6.0</p>	<p><u>ATTENDANCE RECORD</u></p> <p>Attendance record for BSG meeting for year 2006</p>  <p>Attendance.xls</p>	<p>Info</p>																								

<p>7.0</p>	<p><u>NEXT MEETING</u></p> <p>Date : 3 May 06, Wednesday Time : 2.30 p.m. Venue : To be fixed Host : Hamilton</p> <p>The meeting ended at 5.00 p.m. Minutes recorded by Venkatesh Vetted by Chairman Kelvin Low, Agere Systems Singapore Pte Ltd</p>	<p>All to note</p> <p>Mervyn Yong</p>
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